Privacy Policy – The Glossed Salon

As a small business, we are exempted from the operation of the Privacy Act 1988. However, the protection of the personal data that we collect is very important to us.

The Glossed Salon ("we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how The Glossed Salon collects, uses, and discloses your personal data.

This Privacy Policy applies to our website, <u>www.theglossedsalon.com.au</u>, and its associated subdomains (collectively, our "Service").

Your consent

By accessing or using our service, you signify that you have read, understood, and agree to our collection, storage, use, and disclosure of your personal information as described in this Privacy Policy and our Terms of Service.

Change in Privacy Policy

As we plan to ensure our privacy policy remains current, this policy is subject to change. We may modify this policy at any time, in our sole discretion and all modifications will be effective immediately upon our posting of the modifications on this website. Please return periodically to review our privacy policy.

What Information Do We Collect?

In the course of your visits to our website or use of our products or services, we may obtain the following information about you such as: name, company name, email address, telephone number, credit card details, billing address, survey responses, IP address, geographic location, support queries, and social media handles. You can review, correct, update or delete your personal data by contacting us directly to do so.

We do not knowingly collect personal data from anyone under 15. If we become aware that a child under 15 has provided us with personal data, we will delete that information as quickly as possible.

If you are a child's parent or guardian of a child under 18 and believe they have provided us with personal data without your consent, please contact us.

How Do We Use The Information We Collect?

We are committed to protecting your privacy as a customer and an online visitor to our website. We use the information we collect about you to maximise the services that we provide to you.

This information may be used in one of the following ways, but is not limited to:

- to personalise your experience
- to improve our Service (we continually strive to improve our service offerings based on the information and feedback we receive from you)
- to improve customer service
- to confirm bookings
- to process transactions
- to administer a contest, promotion, survey or other site feature
- to send periodic emails.

Links to Other Websites

We may engage trusted third-party service providers to perform functions and provide services to us, such as bookings, hosting and maintaining our servers and our service, database storage and management, e-mail management, storage marketing, credit card processing, customer service and fulfilling orders for products and services you may purchase through our service. These links are meant for your convenience only. Please be aware that we are not responsible for the privacy practices of such other websites. We encourage our users to be aware, when they leave our website, to read the privacy statements of each and every website that collects personally identifiable information. This privacy policy applies solely to information collected by this website.

Sharing your information with third parties

We do not and will not sell or deal in personal data or any customer information. Your Personal Data is only disclosed to third-party suppliers when it is required by law, for goods or services that you have purchased, for payment processing, or to protect our copyright, trademarks and other legal rights. To the extend that we do share your Personal Data with a service provider, we would only do so if that party has agreed to comply with our privacy standards as described in this privacy policy and in accordance with applicable law.

Disclosure of personal and non-personal information

We may, from time to time, need to disclose certain information, which may include your personal data, to comply with a legal requirement, such as a law regulation, court order, subpoena, or warrant, in the course of a legal proceeding or in response to a law enforcement agency request. Also, we may use your personal data to protect the rights, property or safety of theglossedsalon.com.au, our customers or third parties.

Where and when is information collected from customers and end users?

We will collect personal information that you submit to us. We may also receive personal information about you from third parties as described above.

Is the information collected through our service secure?

We will use all reasonable means to protect the confidentiality of your personal data while in our possession or control. All information we receive from you is stored and protected on our host secure servers. However, neither people nor security systems are foolproof, including encryption systems. In addition, people can commit intentional crimes, make mistakes or fail to follow policies. Therefore, while we use reasonable efforts to protect your personal information, we cannot guarantee its absolute security. If applicable law imposes any non-disclaimable duty to protect your personal information, you agree that intentional misconduct will be the standard used to measure our compliance with that duty. In the event there is a breach of our security and your personal data is compromised, we will promptly notify you in compliance with the applicable law.

Cookies

Our website uses cookies to help us provide a better website visitor experience.

Contact us

If you have any questions or concerns at any time about our privacy policy or the use of your personal data, please contact us at <u>adriana@theglossedsalon.com.au</u>, and we will respond within 48 hours.

Definitions and key terms

Cookie: a small amount of data generated by a website and saved by your web browser. It is used to identify your browser, provide analytics, and remember information about you, such as your language, preference or login information.

Company: when this policy mentions "Company," "we," "us," or "our," it refers to The Glossed Salon, which is responsible for your information under this Privacy Policy.

Country: where the company or the owners/founders are based, in this case, Australia.

Customer: refers to the company, organisation or person that signs up to use the Service to manage the relationships with your consumers or service users.

Device: any internet-connected device such as a phone, tablet, computer or any other device that can be used to visit The Glossed Salon and/or the booking website booking@gettimely.com and use the Services.

IP address: Every device connected to the Internet is assigned a number known as an Internet protocol (IP) address. These numbers are usually assigned in geographic blocks. An IP address can often be used to identify the location from which a device is connecting to the Internet.

Personal Data: any information that directly, indirectly, or in connection with other information — including a personal identification number — allows for the identification or identifiability of a natural person.

Service: refers to the service provided by The Glossed Salon as described in the relative terms and on this platform.

Website: The Glossed Salon site can be accessed via this URL: www.theglossedsalon.com.au

You: a person or entity that is registered with The Glossed Salon to use the Service provided.